



EXECUTIVE MEETING MINUTES

DATE: Wednesday, August 27, 2025

CALL TO ORDER: 11:57 AM

PRESENT:

Anjali Ajmera
Mitzy Alarcon
Julia Allen
Manjit Deol
Arminster Dhanki

Valerie Frantellizzi
Nadia Goode
Chris Hoffman
Pete Luu
Kellea Martin

Toni Minichiello
Patrice Oconnor
Felipe Pareja
Shazia Sheikh
Anissa Soochit

REGRETS: Vickita Bhatt, Mathew Degabriele, Sheliza Karmali, Melissa Ma-Ziarko

Land Acknowledgement: Anissa Soochit
Black Diaspora Statement: Anissa Soochit
Human Rights Statement: Anissa Soochit

Reflections on the PDSB Starting Point address were shared highlighting sustainability and care for the environment, with the goal of having all 265 schools being EcoSchools Certified. This year's overall theme is "Stories Today, Illuminating Tomorrow"

1. APPROVAL OF THE AGENDA

Motion 1 (Hoffman/Deol)

To approve the Agenda.

...carried

2. PRESIDENT'S REPORT & REMARKS – Nadia Goode

2.1. 2025-2026 Meeting Dates

- A final version of important dates will be emailed to the full Executive and PETL Office Staff before school starts

2.2. Annual Meeting Debrief

- Protests impacted members' sense of safety, candidates visited the suite, issues of equity arose, the election of our next executive was held and resulted in an executive with no one who has lived experience as a Black member being elected
- There was disruption and disrespect on the floor despite Robert's Rules of Order enforcing decorum; it also suppressed members' voices, and resulted in harm during in the meeting
- Further protests, actions, acts of solidarity resulted from the third day's events
- The lack of response from ETFO Leadership and the General Secretary is unacceptable
- For ETFO to release a statement in solidarity with Air Canada Flight

Attendants but not address what happened at Annual Meeting is also intolerable

- Peel with the second largest delegation, a purposefully diverse and representative delegation, has fought the anti-Blackness and racism that persists in spaces, including our Annual Meeting; the Peel delegation had discussions about the events that transpired and these continue, and will lead to action items for our Local

2.3. *ETFO Leadership*

- Congratulations to Manjit Deol on her election to the ETFO Executive

2.4. *The End of Policing (Group Project)*

- Alex Vitale [The End of Policing](#)
- In Peel there was a lot of work done to remove Police resource officers from our schools and Bill 33 looks to undo those efforts
- In response to Bill 33, returning to a police presence in schools, as an Executive we can do the work together to read and discuss at each of our Executive meetings
- Andrea Vasquez with the *Police Free Schools* organization may also be able to join us at a future meeting

3. NEW BUSINESS

3.1. *Open House – Manjit Deol*

- Saturday, September 20, 2025, from 11-1 PM
- Thank you to Chairs/VP Liaisons for listing your initiatives in the shared document
- Registration in advance will be required; the eNews on September 5 will be the only opportunity to inform the membership
- If you have any budgetary items, let Manjit know and book what is needed
- Food will require tickets
- Raffles for gift cards, tech tablets
- Previously we have invited vendors such as Knowledge Bookstore & Unlearn
- Tables and garbage/recycling were ordered from the city

3.2. *PRLC Labour Day Picnic – Nadia Goode*

- Sunday, August 31, 2025, from 11:00 – 2:00 PM at Gage Park in Brampton
- PAC has historically set up a table and banner to hand out swag and talk with the community
- Arminder Dhanki, Mitzy Alarcon, Anjali Ajmera and Nadia Goode will connect after the meeting to ensure PETL representation
 - A reminder to discuss with Federal Liberal Ministers who are in attendance PETL's displeasure with the imposition of back to work legislation on Doc workers, Postal Worker and Air Canada Workers

Motion 2 (Alarcon/Deol)

That the PETL Executive allocate up to \$750 for the purpose of purchasing back to school supplies for distribution at the 2025 Peel Regional Labour Council (PRLC) Labour Day event to be taken from the PA/PR Budget line 1802.

...carried

3.3. *Review of Donations List – Nadia Goode*

- Donor Appreciation Invite
 - PETL has received an invitation to the EveryMind Donor Appreciation event on Thursday, October 2, 2025, from 6:00-8:00 PM at the Credit Valley Golf and Country Club (2500 Old Carriage Road, Mississauga)
 - Let Nadia know by Friday at noon if you are interested in attending on behalf of the local
- Pre-Approved Donation List
 - Canadian Centre for Gender and Sexual Diversity
 - As the organization closed in the fall of 2024, it is recommended to remove them from the donations list
 - To be removed without objection
 - Eden Food for Change
 - To remain on the list
 - Laadliyan
 - To remain on the list
 - Operation Christmas Cheer
 - To remain on the list
- At any time, any member of the Executive could bring forward a motion to discuss organizations on the list and their continued relevance for our support
- PETL Executive commits to actively supporting one or more of the organizations on our Pre-Approved Donation List through finding some dates to participate in community service in the 2025-2026 school year

3.4. *Operating Procedures – High Level Overview – Nadia Goode*

- *Meals*
 - Meals at Committee Meetings in person are in the proposed budget to be expensed at \$25 maximum per person
 - Committee meals will not be provided for virtual meetings, and they will not be reimbursed
 - Communal meals are a great way to be cognizant of the budget
 - Committees meeting on the same night can also consider combining the meal
- Please complete the Meeting/Function Sheet for **all** meetings and events; if your regular committee meetings require the same set up, you can list all the dates and details on one sheet and hand it in at the start of the year
- Page 16, Section 12 outlines Executive PD Funds
- If you borrow something from the PETL Office make sure it comes back
- *Mileage*
 - When the event is a full day event at one location, mileage is not reimbursed
 - When a Chair or Committee Member is coming from a work location to a meeting after school, mileage is reimbursed from school to PETL Office to home
 - When an Executive, Chair or Committee Member, is going to an event to volunteer and “work” an event on behalf of the local

- mileage cannot be claimed
- When an Executive, Chair or Committee Member is attending an event and volunteering to “work” an event the member cannot claim mileage as they are attending sessions and receiving the same benefits as participants
- A Committee Chair/Member who is facilitating an event/PD session and travels to another site can claim mileage from school to site to home
- The released team (i.e., President, Vice President, and Secretary-Treasurer) subtracts mileage from home from the PETL Office to and from other sites that they visit during the course of their workday
- Chairs and VP Liaisons should double-check that all mileage submitted is being claimed according to the above and is accurate as per GoogleMaps
- *Event Attendance Twenty Percent*
 - Committee Members “working” an event are excluded from the 20 percent cap on Committee Members attending events as long as they are exclusively working or facilitating the event and not participating in the event
 - If there are tickets/supplies remaining after registration closes, exceptions to the 20 percent can be made to allow additional committee members to attend

4. SECRETARY-TREASURER – Julia Allen

4.1. Minutes:

- *Executive Minutes Wednesday, June 18, 2025*
- *Executive Minutes In-Camera Wednesday, June 18, 2025*

Motion 3 (Goode/Martin)

To approve the Minutes from Wednesday, June 18, 2025, and the In-Camera Minutes from Wednesday, June 18, 2025.

...carried

4.2. Financial Statements:

- *Financial Statement to June 30, 2025*
- *Financial Statement to July 31, 2025*

Motion 4 (Martin/Alarcon)

To receive the financial statement to June 30, 2025. and to July 31, 2025.

...carried

4.3. Report

- *Email credentials*
 - *Credentials were reset in June and emailed to VP Liaisons to share; VP Liaisons can now send an email now for them to be reset*
 - *The Committee @gmail.com email credentials can also be sought from your VP Liaison*
- *eNews*
 - *The first regular eNews will go out on Friday, September 5, 2025*

- *There is a hard deadline of Wednesday, September 3 at noon for all content needing to be included*
- An email will be sent to the Executive with attachments outlining the eNews Communication Dates and the PETL Executive Meeting Dates and Events at which Executive attendance is expected
- Links to the PETL Scheduler Calendar, Budget Spreadsheets for each Committee, Expense & Mileage Forms (to create a copy) and Meeting & Function Planning Sheets, Website Pages for each Committee will also be included
 - **PETL Scheduler Calendar**
 - Used to schedule events and meetings
 - **Budget Spreadsheets**
 - These will be updated after the proposed budget is approved at the GMM
 - **Expense & Mileage Forms**
 - These links are for Executive Members to make a copy of and save somewhere else
 - Anything saved in the folder will be deleted
 - Share the "make a copy" links with your Committee Members
 - **Meeting Function Planning Sheets**
 - These are to be completed and submitted for any large meeting or function
 - Regularly scheduled meeting can have one completed and sent at the start of the year (before your first meeting)
 - **Report Examples**
 - Samples for the reports Chairs are expected to be completed for Executive Meetings and the Spring Annual General Meeting (AGM)
 - General Membership Meeting (GMM) reports are given orally in person
 - **Website Pages**
 - In this folder there are GoogleDocs with cut and pasted language from the website
 - Please cross reference the language with the actual live ETFO Peel website under the "Committees Tab" before beginning your review
 - Committee Chairs and VP Liaisons, please review this language and make updates to it as much has changed over time
 - Strive to have this completed by the GMM
 - Email Secretary-Treasurer when complete
 - **PETL Donation Payment Request Link**
 - This is to be used to submit donations approved at the Committee meetings (by the Chair) and donations and PA/PR expenditures approved at Executive Meetings (by the Members at Large)
 - Once you have submitted a request for payment, please email as instructed on the form to ensure payment

- This form should be completed within a week of your meeting date

5. Chairs/MALs & Liaisons Connect After Adjournment

ADJOURNMENT: 2:09 PM

Next Meeting:

- Monday, September 29 & Tuesday, September 30 - Two Day Business Meeting

Upcoming Events:

- Saturday, September 20 - PETL Open House